Additional preferred qualifications include:
x Excellent communication skills; personable and diplomatic in working with diverse constituencies.
x Attention to detail with strong organizational skills.
x Self-driven; able to multi-task and provide excellent follow-through on projects and ability to
x meet deadlines.
x Ability to provide appropriate support and maintain confidentiality of personal information.
x Comfortable standing for long periods of time.
x Comfortable lifting and moving non-perishable food items weighing up to 25-50 lbs.
x Experience with administrative processes including asset management, inventory, and
x procurement preferred.
x Experience with community and civic engagement programs preferred.

$SSRLQWPHQW UHTXLUHV XQFRQGLWLRQDO DGPLVVLRQ, IXOO-WLPH JUDGXDWH HQUROOPHQW, DQG VDWLVIDFWRU\
FRPSOHWLRQ RI 0 KRXUV RI in-person, on-campus GXWLHV HDFK ZHHN GXULQJ WKH DFDGHPLF WHUPV.
$SSRLQWPHQW GRHV QRW UHTXLUH FRPSOHWLRQ RI GXWLHV ZKHQ FODVVHV DUH QRW LQ VHVVLRQ (L.H., GXULQJ
LQWHUFHVVLRQV DQG VWXGHQW EUHDNV).

&RQWLQXDWLRQ RI DSSRLQWPHQW EH\RQG 6SULQJ 0 LV FRQWLQJHQW XSRQ VXFFHVVIXO FRPSOHWLRQ RI
DVVLVWDQWVKLS GXWLHV, VDWLVIDFWRU\ SURJUHVV WRZDUG GHJUHH, DQG/RU EXGJHWDU\ FRQVLGHUDWLRQV.

,I DQ LQWHUQDWLRQDO JUDGXDWH VWXGHQW, \RXU YLVD VWDWXV PD\ SODFH UHVWULFWLRQV RQ \RXU HPSOR\PHQW
HOLJLELOLW\ LI \RX DUH QRW FHUWDLQ LI \RXU YLVD VWDWXV SHUPLWV KROGLQJ DQ DVVLVWDQWVKLS, FRQWDFW WKH 2IILFH RI
,QWHUQDWLRQDO $IIDLUV LQ WKH 'LYLVLRQ RI *OREDO (QJDJHPHQW.

Compensation:
Compensation includes a waiver of tuition and mandatory fees, plus a monthly stipend that adheres to
University minimum levels.

x For the 2024-2025 academic year, the minimum academic-year stipend IRU PDVWHU·V VWXGHQWV is
$11,500 paid over ten months. For doctoral students, the minimum academic-year stipend is
$20,000 paid over ten months.
x Using 2024-2025 tuition and fee rates, the tuition/fee waiver for an academic-year assistantship
is valued at $10,514 for U.S. resident graduate students and $26,198 for non-resident/international graduate students enrolled in 9 graduate credit hours per semester. For
students taking more credits, the value of this benefit is even higher.
x The assistantship fee waiver does not cover 100% of the supplemental insurance fee for
international students on F-1, J-1, or other non-immigrant visas.

To Apply:
6HQG D OHWWHU RI DSSOLFDWLRQ/LQWHUHVW DQG UHVXPH RU &9 WR NLPEHUO\E#ORXLVLDQD.HGX. 4XHVWLRQV VKRXOG EH
GLUHFWHG WR Kimberly Billeaudeau, Director of Career Services, DW NLPEHUO\E#ORXLVLDQD.HGX.

5HYLHZ RI DSSOLFDWLRQV ZLOO EHJLQ LPPHGLDWHO\.